

**GOVERNMENT OF SINDH**  
**SPORTS & YOUTH AFFAIRS DEPARTMENT**

**EXPRESSION OF INTEREST (EOI)**

**FOR**

**OPERATIONS & MANAGEMENT (O&M) SERVICES FOR  
YOUTH DEVELOPMENT CENTRES (YDCs) ACROSS SINDH**

**1. INTRODUCTION**

To further its mission of youth development and socio-economic empowerment, the Sports & Youth Affairs Department, Government of Sindh, is pleased to invite Expressions of Interest (EOI) from reputable, experienced, and financially sound firms, companies, and social enterprises for a strategic partnership.

The Department is implementing the operationalization of **Youth Development Centres (YDCs)** initiative, transforming existing Youth Development Centres across Sindh into modern, multi-service hubs for skills development, digital innovation, career services, and entrepreneurship. These centres are designed to serve as dynamic platforms for empowering the youth of Sindh with market-relevant skills and opportunities.

This EOI seeks qualified partners to collaborate with the Department in the **operations, maintenance, and program delivery** of these centres. This is the first stage of a two-stage procurement process. Qualified applicants will be shortlisted and subsequently invited to submit a detailed proposal through a Request for Proposal (RFP) process.

**2. BACKGROUND AND OBJECTIVE**

The Government of Sindh has a rapidly growing youth population (15–29 years), presenting both a demographic opportunity and a policy challenge. To harness this potential, the Sports & Youth Affairs Department has established **Youth Development Centers (YDCs)** as district-level hubs offering integrated services under one roof.

Each YDC is envisioned to offer the following core services:

- **School of Skills:** Market-driven technical and vocational training programs aligned with industry demands.
- **Digital Innovation Labs:** Access to IT training, high-speed internet, coding platforms, and freelancing tools.

- **Career and Employment Services:** Professional career counselling, job placement support, and internship linkages.
- **Entrepreneurship Hubs:** Mentoring, Business skill learning, and linkages to finance for youth-led startups.
- **Youth Leadership and Civic Engagement:** Programs fostering leadership, volunteerism, and community participation.

The objective of this EOI is to pre-qualify organizations capable of partnering with the Department to manage the day-to-day operations of YDCs and deliver high-impact programs to the youth of Sindh.

### **3. SCOPE OF SERVICES (INDICATIVE)**

The selected partner(s) will be responsible for, but not limited to, the following services:

#### **A. Centre Operations Management:**

- Overall administration and day-to-day management of assigned YDCs.
- Ensuring a safe, clean, and welcoming environment for all visitors and trainees.
- Managing centre opening and closing hours, security protocols, and visitor services.
- Maintenance of all physical infrastructure, including building, furniture, fixtures, and equipment.

#### **B. Program Design and Delivery:**

- Implementation of approved training curricula (skills development, digital literacy, etc.) as per department guidelines.
- Scheduling and conducting training programs, workshops, and events.
- Coordinating with master trainers, instructors, and guest speakers.
- Managing enrolment, attendance tracking, and certification of trainees.
- Developing or curating content for entrepreneurship, leadership, and civic engagement modules.

#### **C. Technology and Digital Lab Management:**

- Maintenance and upkeep of all IT equipment, computers, servers, and networking infrastructure.
- Ensuring uninterrupted high-speed internet connectivity.

Parameter	Target/Requirement
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- Managing digital learning platforms, user access, and online content.

**D. Career Services and Industry Linkages:**

- Operating the career counselling unit within each centre.
- Establishing and maintaining relationships with local industries, businesses, and employers for job placements and internships.
- Organizing job fairs, employer networking events, and industry-academia linkage sessions.
- Tracking graduate employment outcomes.

**E. Entrepreneurship Support:**

- Inviting innovative ideas, managing the entrepreneurship hub and supporting new & resident startups.
- Coordinating mentorship programs and linking entrepreneurs with financial institutions, microfinance providers, and investors.
- Organizing startup competitions and networking events.

**F. Youth Leadership and Civic Engagement:**

- Facilitating programs that promote youth leadership, volunteerism, and community development.
- Organizing awareness sessions on climate action, peacebuilding, and social cohesion.

**G. Reporting and Monitoring:**

- Maintaining accurate records of all activities, participants, and outcomes through a robust Management Information System (MIS).
- Submitting regular progress reports (monthly, quarterly) to the Sports & Youth Affairs Department.
- Participating in monitoring and evaluation exercises to assess program impact.

**4. TARGET COVERAGE AND INCLUSIVITY**

The selected partner will be expected to support the Department in achieving the following coverage goals and ensuring an inclusive approach:

Geographical Coverage	Phased rollout across multiple districts of Sindh, with potential expansion to all 30 districts.
Youth Trained (Annual)	10,000+ youth annually each district.
Employment/Entrepreneurship Rate	Target 30-40% placement or startup creation within six months of training.
Gender	Meaningful participation of young women (minimum 40% target).
Minorities	Inclusive representation.
Differently Abled Persons	Accessible centre design and outreach programs.

## 5. ELIGIBILITY CRITERIA

Interested firms/organizations must meet the following minimum eligibility criteria to be considered:

#	Criterion	Requirement
1	<b>Legal Status</b>	<p>Must be legally registered under the relevant laws of Pakistan, including but not limited to:</p> <ul style="list-style-type: none"> <li>○ The Companies Act, 2017 (SECP).</li> <li>○ Societies Registration Act, 1860.</li> <li>○ Trust Act, 1882.</li> <li>○ Islamabad Capital Territory Registration, Regulation &amp; Facilitation Act, 2021</li> <li>○ Must be registered with FBR (Active Taxpayer) and relevant provincial revenue authorities (e.g., Sindh Revenue Board).</li> </ul>
2	<b>Tax Compliance</b>	Must possess a valid National Tax Number (NTN) and be an active taxpayer with proof of latest income tax returns filed with FBR and provincial revenue authorities.
3	<b>International Experience</b>	Must demonstrate experience of working with international partners / donors for more than 05 years, supported by documentary evidence for youth programs, digital platforms,

#	Criterion	Requirement
		scholarships, sponsorships, skills training, and/or related development initiatives. Preference shall be given to organizations currently engaged in active partnerships with an international partner.
4	<b>Government Partnership Experience</b>	<p>Must demonstrate proven experience working with Government of Sindh as an active partner in implementing development, education, skills training, or youth empowerment programs.</p> <p>Evidence may include:</p> <ul style="list-style-type: none"> <li>○ Copies of agreements/MoUs with Government entities.</li> <li>○ Details of projects implemented in collaboration with Federal or Provincial Governments.</li> <li>○ Preference shall be given to organizations currently working in partnership with multiple Governments</li> </ul>
5	<b>Digital Capacity</b>	<p>Proven digitalized institutional capacity to implement large-scale projects with domestic / international users.</p> <p>Proven experience in establishing and handling secure digital engagement platforms and mobile applications.</p>
6	<b>Relevant Track Record</b>	<ul style="list-style-type: none"> <li>○ Strong track record of operating and managing human resource development or youth empowerment related educational and training institutions.</li> <li>○ Strong track record of career counseling of youth at a large scale.</li> <li>○ Strong track record in supporting youth through sponsorship and scholarships</li> <li>○ Strong record of training youth for international employment.</li> <li>○ Preference shall be given to organization that has been able to export at least 100 young people during the last 3 years.</li> </ul>
7	<b>Human</b>	Availability of qualified technical teams, experienced

#	Criterion	Requirement
	<b>Resources</b>	management personnel, and adequate administrative support systems.
8	<b>Infrastructure</b>	Must have an active operational presence in Sindh province for more than three (3) years, with sufficient infrastructure and operational capacity to support multi-district implementation.
9	<b>Network and Linkages</b>	Good connections/relations with international & national institutions, certification bodies and industry partners.
10	<b>Financial Capacity</b>	Must demonstrate sound financial health with an average annual turnover of at least PKR 200 Million (Two Hundred Million Rupees) during the last three financial years. This must be supported by audited financial statements for the respective years.
11	<b>Inclusivity Focus</b>	Demonstrated commitment to and experience in working with diverse groups, including women, minorities, and differently abled persons. Preference shall be given to organizations with at least 50% women work force.

## 6. SUBMISSION REQUIREMENTS

Interested parties are required to submit **one (01) original and two (02) hard copies** of their Expression of Interest, along with a soft copy on a USB drive, in a sealed envelope clearly marked:

### **"EOI FOR OPERATIONS & MAINTENANCE SERVICES FOR YOUTH DEVELOPMENT CENTRES (YDCs)**

The EOI submission must include the following documents, organized with dividers for ease of review:

1. **Cover Letter:** A formal letter of interest on the firm's letterhead, signed by the authorized representative, expressing interest in the partnership.

2. **Company Profile:** Detailed profile of the firm/organization, including vision, mission, organizational structure, and details of international/national partnerships.

3. **Legal Documents (Attach Copies):**

- Registration certificate (SECP, Societies, Trust, etc.).
- ICT Registration, Regulation & Facilitation Act certification (if applicable).
- NTN certificate.
- Proof of active taxpayer status (latest tax return filed with FBR and Sindh Revenue Board).

4. **Experience Record:**

- Details of similar assignments completed in the last 7-10 years, including client names and contact details, project descriptions, contract values, and duration.
- **Specifically highlight** experience with government partnerships, international partners, skills training programs, and centre/facility management.
- Attach completion/performance certificates, agreements/MoUs, or letters of appreciation (if available).

5. **Financial Capacity:**

- Audited financial statements for the last three financial years.

6. **Team Composition:**

- CVs of key personnel proposed for this project (e.g., Program Manager, Centre Manager, Training Manager, IT Lab Manager, Career Counsellor, Entrepreneurship Advisor, Finance and Administration Manager).

7. **Infrastructure Proof:**

- Evidence of active operational presence in Sindh for more than three years (rental agreements, utility bills, etc.).

8. **Approach and Methodology (Highly Recommended):**

- A brief note (maximum 7 pages) outlining the firm's preliminary understanding of the operationalization of Youth Development Centers and a high-level proposed approach to centre operations, program delivery, and achieving the target outcomes.

**7. SUBMISSION DEADLINE AND ADDRESS**

The deadline for submission of EOIs is **Before 31<sup>st</sup> March, 2026**. EOIs received after the deadline will not be considered.

EOIs must be delivered physically to the following address:

**The Deputy Director, Youth Affairs**

Directorate of Youth Affairs

Sports & Youth Affairs Department

Government of Sindh

Office Address: Sindh Youth Club, Plot No. ST-42, Block-15 Gulistan e Johar, Karachi

Phone: 021-99333849

## **8. PROCUREMENT PROCESS**

1. **Stage 1 – EOI (Pre-Qualification):** A departmental committee will evaluate the submitted EOIs based on the eligibility criteria and documented experience of the applicants. Only pre-qualified firms will proceed to the next stage.
2. **Shortlisting:** Applicants who meet the criteria will be shortlisted and notified in writing.
3. **Stage 2 – RFP (Request for Proposal):** Shortlisted firms will be invited to submit a detailed technical and financial proposal. Detailed RFP documents, containing specific evaluation criteria, list of YDCs locations, and program details, can be obtained from the Office of the undersigned during office hours or downloaded from the department's official website: [www.sportsandyouthaffairs.gos.pk](http://www.sportsandyouthaffairs.gos.pk)
4. **Final Selection:** The final selection will be based on a quality- and cost-based selection (QCBS) method or as defined in the RFP, in accordance with SPPRA rules.

## **9. CONFIDENTIALITY, DISCLAIMER, AND RIGHTS**

- This EOI is an invitation for pre-qualification and does not constitute an offer, contract, or commitment of any kind.
- **The Sports & Youth Affairs Department reserves the right to accept or reject any or all applications as per SPPRA rules**, without assigning any reason whatsoever.
- The Department may, at its discretion, verify any information provided by the applicants and conduct interviews or presentations if deemed necessary.
- All documents submitted will become the property of the Government of Sindh and will not be returned.
- Any attempt by an applicant to influence the evaluation process through inappropriate means will result in immediate disqualification.

- The Department is not responsible for any costs incurred by the applicants in preparing and submitting the EOI.

## **10. CONTACT PERSON AND CLARIFICATIONS**

For any queries or clarifications regarding this EOI, please contact:

Mr. Rizwan Ali Mallah  
Assistant Director (Gen)  
Directorate of Youth Affairs

Sports & Youth Affairs Department  
Government of Sindh  
Phone: 021-99333849  
Mobile: 0308-8899983

All queries must be submitted in writing via email. The last date for seeking clarifications is **25<sup>th</sup> March, 2026**. Responses to significant queries will be shared with all prospective applicants anonymously to ensure transparency.

(Authorized Signatory)

**Deputy Director, Youth Affairs**  
Directorate of Youth Affairs  
Sports & Youth Affairs Department  
Government of Sindh